

Housing Equity Contribution Agreement

FOR SPONSORED PASTORS

A Sponsoring Employer Information

Name of Sponsoring Employer	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
	Employer ID
Email Address	()
	Employer Phone

B Sponsored Employee Information

Legal Name (First)	MI	Last	XXX-XX- <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
			Social Security Number

C Housing Equity Contribution Agreement (Complete 1 or 2.)

1. Beginning (MM/DD/YYYY) _____
 We will remit the following monthly housing equity contributions to the above-named employee’s ELCA Retirement Plan account:
 Dollar amount \$ _____

NOTE: The IRS sets annual limits for retirement plan contributions. Visit EmployerLink or contact the Portico Service Center for more information.

2. Effective (MM/DD/YYYY) _____
 We terminate the housing equity contribution for the employee named above.

D Employer Signature

We, the sponsoring employer, agree to make the contribution for this member as outlined in this form. We understand that housing equity contributions are a voluntary retirement plan contribution from the employer and not a deduction from the pastor’s paycheck. Housing equity contributions are in addition to compensation that is designated as housing allowance. We understand we are bound by the terms and conditions of the ELCA Retirement Plan. We know we can visit www.PorticoBenefits.org or contact Portico Benefit Services for more information.

Signature of Employer Representative (Required)		
Representative’s Title	()	Date (MM/DD/YYYY)
	Daytime Phone	

Return this completed form to the Portico Service Center. Incomplete or illegible forms may be returned.

Portico Benefit Services
 800 Marquette Ave., Ste. 1050
 Minneapolis, MN 55402-2892

 800.352.2876 / 612.333.7651
 F 612.334.5399

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